

Capthical Hub Pvt. Ltd .

Capthical Hub Pvt. Ltd. is a Surat-based accounting outsourcing firm that provides end-to-end financial services to global clients, especially in Australia. The company specializes in bookkeeping, payroll, taxation, accounts payable & receivable, financial reporting, virtual CFO support & SMSF audit.

Capthical focuses on delivering accurate, efficient, and scalable solutions that help businesses streamline their finances and grow with confidence.

As part of our continued growth, we are inviting applications for the position of **Associate – Accounting**.

- **Number of Vacancies:** 5
- **Experience Required:** 1–3 years
- **Salary Range:** Up to ₹6 LPA, based on experience and skill set

We are looking for motivated professionals who are eager to grow in a dynamic and fast-paced accounting environment.

Key Responsibilities

Bank Reconciliation & Record Keeping: Accurately record day-to-day financial transactions and reconcile bank statements.

Accounts Payable/Receivable: Manage invoices and payments, ensuring accuracy and timely processing.

Financial Documentation: Maintain ledgers, journals, and financial records in compliance with standards.

Financial Reporting Support: Assist in the preparation of financial statements and reports.

Taxation: Prepare individual, company, and trust tax returns with precision and within deadlines. Execute month-end and year-end adjustments, including accrued interest, provision of expenses, accrued income, pre-paid expenses, and deferred income.

Team Collaboration: Work closely with fellow accountants and tax professionals, contributing to a positive and efficient team environment.

Education: Qualified CMA

Experience : 1 to 1.5 years Articleship Experience/ Experience 1-3 years

Skills :

- Strong knowledge of accounting principles
- Proficiency in MS Office, especially Excel, and accounting software
- Excellent communication and interpersonal skills
- Ability to work independently and within a team

What Makes Capthical a Great Place to Work?

- **Competitive Compensation**

Enjoy a competitive salary package, plus performance bonuses that truly reward your efforts.

- **Culture That Cares**

Join a team where collaboration and positivity aren't just buzzwords—they're how we work every day.

- **Never Stop Growing**

Upskilling, mentorship, and hands-on experience—everything you need to grow professionally is within reach.

- **Go Global Without Leaving Your Desk**

Work with international clients and gain global experience.

- **Climb With Confidence**

We offer clear career growth paths, so your ambition has a roadmap.

- **Stability You Can Count On**

Be part of a trusted, expanding firm that offers long-term security and exciting opportunities ahead.

For more details about company visit our website: www.Capthical.com